

ONTARIO CAMPS ASSOCIATION ANSWER SHEET FOR 2009 STANDARDS VISIT

Camp Name		Camp Status	
Sponsoring Agency/Owner		<input type="checkbox"/> day camp	<input type="checkbox"/> accredited
Year Established		<input type="checkbox"/> residential camp	<input type="checkbox"/> first-year provisional
		<input type="checkbox"/> both	<input type="checkbox"/> second-year provisional
Summer: location		Winter: office location	
Phone	Fax	Phone	Fax
Camp Director(s)		E-mail	
Name and position of camp representative(s) who completed the answer sheet and who conducted the tour for the visitor(s)			
<i>The Standards Committee may need to contact the camp regarding this visit. We appreciate your assistance in ensuring a representative of the camp (who took part in the visit) is available to answer questions during September.</i>			

Length of camp season	Number of sessions	Length of sessions
Average number of campers per period		Total number of staff employed by camp

Name of OCA visitor(s)	E-mail
Visitor's summer phone	Visitor's winter phone
Date of visit:	

NOTE TO CAMPS

- Unless the visitor has requested otherwise, these answer sheets must be completed prior to the visit.
- If you are unsure about how to answer a question, leave it blank and discuss the question with your visitor prior to or during the visit.
- Please make sure all explanations for NO and N/A answers are clear and understandable. This is particularly important because the Standards Committee may not be familiar with your operation.
- If you require further space for explanations, please attach a separate page.

NOTE TO VISITORS

- Please ensure you have thoroughly reviewed all answer sheets with the camp, and that an explanation is provided for all NO and N/A responses. Initial the bottom of each page to indicate you have done this.
- Together with the camp representatives, please make sure all explanations for NO and N/A answers are clear and understandable.

Signature of Camp Director or Operator to indicate that the responses to the accreditation standards are accurate	Date	Signature of Visitor(s) to confirm that I/we have reviewed and discussed the rationale for the NO and N/A responses with the camp representatives

**The camp must send the completed forms to the OCA office within 15 days following the visit.
A copy should be provided for the visitor, and another kept on file at the camp.**

MANAGEMENT & ADMINISTRATION

MA1	YES	NO	N/A	MA12	YES	NO	N/A	MA23	YES	NO	N/A	MA34	YES	NO	N/A
MA2	YES	NO	N/A	MA13	YES	NO	N/A	MA24	YES	NO	N/A	MA35	YES	NO	N/A
MA3	YES	NO	N/A	MA14	YES	NO	N/A	MA25	YES	NO	N/A	MA36	YES	NO	N/A
MA4	YES	NO	N/A	MA15	YES	NO	N/A	MA26	YES	NO	N/A	MA37	YES	NO	N/A
MA5	YES	NO	N/A	MA16	YES	NO	N/A	MA27	YES	NO	N/A	MA38	YES	NO	N/A
MA6	YES	NO	N/A	MA17	YES	NO	N/A	MA28	YES	NO	N/A	MA39	YES	NO	N/A
MA7	YES	NO	N/A	MA18	YES	NO	N/A	MA29	YES	NO	N/A	MA40	YES	NO	N/A
MA8	YES	NO	N/A	MA19	YES	NO	N/A	MA30	YES	NO	N/A	MA41	YES	NO	N/A
MA9	YES	NO	N/A	MA20	YES	NO	N/A	MA31	YES	NO	N/A	MA42	YES	NO	N/A
MA10	YES	NO	N/A	MA21	YES	NO	N/A	MA32	YES	NO	N/A	MA43	YES	NO	N/A
MA11	YES	NO	N/A	MA22	YES	NO	N/A	MA33	YES	NO	N/A	MA44	YES	NO	N/A

Management & Administration: Rationale for NO or N/A answers (attach additional notes if necessary)

Standard	Explanation

CAMPSITE, FACILITIES & EQUIPMENT

CF1	YES	NO	N/A	CF11	YES	NO	N/A	CF21	YES	NO	N/A	CF31	YES	NO	N/A
CF2	YES	NO	N/A	CF12	YES	NO	N/A	CF22	YES	NO	N/A	CF32	YES	NO	N/A
CF3	YES	NO	N/A	CF13	YES	NO	N/A	CF23	YES	NO	N/A	CF33	YES	NO	N/A
CF4	YES	NO	N/A	CF14	YES	NO	N/A	CF24	YES	NO	N/A	CF34	YES	NO	N/A
CF5	YES	NO	N/A	CF15	YES	NO	N/A	CF25	YES	NO	N/A	CF35	YES	NO	N/A
CF6	YES	NO	N/A	CF16	YES	NO	N/A	CF26	YES	NO	N/A				
CF7	YES	NO	N/A	CF17	YES	NO	N/A	CF27	YES	NO	N/A				
CF8	YES	NO	N/A	CF18	YES	NO	N/A	CF28	YES	NO	N/A				
CF9	YES	NO	N/A	CF19	YES	NO	N/A	CF29	YES	NO	N/A				
CF10	YES	NO	N/A	CF20	YES	NO	N/A	CF30	YES	NO	N/A				

Campsite, Facilities & Equipment: Rationale for NO or N/A answers (attach additional notes if necessary)

Standard	Explanation

HEALTHCARE

HC1	YES	NO	N/A	HC9	YES	NO	N/A	HC17	YES	NO	N/A	HC25	YES	NO	N/A
HC2	YES	NO	N/A	HC10	YES	NO	N/A	HC18	YES	NO	N/A	HC26	YES	NO	N/A
HC3	YES	NO	N/A	HC11	YES	NO	N/A	HC19	YES	NO	N/A	HC27	YES	NO	N/A
HC4	YES	NO	N/A	HC12	YES	NO	N/A	HC20	YES	NO	N/A	HC28	YES	NO	N/A
HC5	YES	NO	N/A	HC13	YES	NO	N/A	HC21	YES	NO	N/A	HC29	YES	NO	N/A
HC6	YES	NO	N/A	HC14	YES	NO	N/A	HC22	YES	NO	N/A	HC30	YES	NO	N/A
HC7	YES	NO	N/A	HC15	YES	NO	N/A	HC23	YES	NO	N/A				
HC8	YES	NO	N/A	HC16	YES	NO	N/A	HC24	YES	NO	N/A				

Healthcare: Rationale for NO or N/A answers (attach additional notes if necessary)

Standard	Explanation

FOOD SERVICE

FD1	YES	NO	N/A	FD13	YES	NO	N/A	FD25	YES	NO	N/A	FD37	YES	NO	N/A
FD2	YES	NO	N/A	FD14	YES	NO	N/A	FD26	YES	NO	N/A	FD38	YES	NO	N/A
FD3	YES	NO	N/A	FD15	YES	NO	N/A	FD27	YES	NO	N/A	FD39	YES	NO	N/A
FD4	YES	NO	N/A	FD16	YES	NO	N/A	FD28	YES	NO	N/A	FD40	YES	NO	N/A
FD5	YES	NO	N/A	FD17	YES	NO	N/A	FD29	YES	NO	N/A	FD41	YES	NO	N/A
FD6	YES	NO	N/A	FD18	YES	NO	N/A	FD30	YES	NO	N/A	FD42	YES	NO	N/A
FD7	YES	NO	N/A	FD19	YES	NO	N/A	FD31	YES	NO	N/A	FD43	YES	NO	N/A
FD8	YES	NO	N/A	FD20	YES	NO	N/A	FD32	YES	NO	N/A	FD44	YES	NO	N/A
FD9	YES	NO	N/A	FD21	YES	NO	N/A	FD33	YES	NO	N/A	FD45	YES	NO	N/A
FD10	YES	NO	N/A	FD22	YES	NO	N/A	FD34	YES	NO	N/A				
FD11	YES	NO	N/A	FD23	YES	NO	N/A	FD35	YES	NO	N/A				
FD12	YES	NO	N/A	FD24	YES	NO	N/A	FD36	YES	NO	N/A				

Food Service: Rationale for NO or N/A answers (attach additional notes if necessary)

Standard	Explanation

TRANSPORTATION

TN1	YES	NO	N/A	TN5	YES	NO	N/A	TN9	YES	NO	N/A	TN13	YES	NO	N/A
TN2	YES	NO	N/A	TN6	YES	NO	N/A	TN10	YES	NO	N/A	TN14	YES	NO	N/A
TN3	YES	NO	N/A	TN7	YES	NO	N/A	TN11	YES	NO	N/A				
TN4	YES	NO	N/A	TN8	YES	NO	N/A	TN12	YES	NO	N/A				

Transportation: Rationale for NO or N/A answers (attach additional notes if necessary)

Standard	Explanation

CAMP PROGRAM

Program General				TR14	YES	NO	N/A	TR39	YES	NO	N/A	TR54-TR58: Overnights <input type="checkbox"/> check here if you do not offer any overnight trips, and skip to CC1.			
PG1	YES	NO	N/A	TR15	YES	NO	N/A	TR40	YES	NO	N/A				
PG2	YES	NO	N/A	TR16	YES	NO	N/A	TR41	YES	NO	N/A				
PG3	YES	NO	N/A	TR17	YES	NO	N/A	TR42	YES	NO	N/A	TR54	YES	NO	N/A
PG4	YES	NO	N/A	TR18	YES	NO	N/A	TR43	YES	NO	N/A	TR55	YES	NO	N/A
PG5	YES	NO	N/A	TR19	YES	NO	N/A	TR44-TR53: Watercraft <input type="checkbox"/> check here if you do not use any watercraft for trips, and skip to TR54	TR56	YES	NO	N/A			
PG6	YES	NO	N/A	TR20	YES	NO	N/A		TR57	YES	NO	N/A			
PG7	YES	NO	N/A	TR21	YES	NO	N/A	TR44	YES	NO	N/A	TR58	YES	NO	N/A
PG8	YES	NO	N/A	TR22	YES	NO	N/A	TR45	YES	NO	N/A	TR59-TR72: Wilderness Travel <input type="checkbox"/> check here if you do not offer wilderness travel, and skip to CC1.			
Trips & Excursions <input type="checkbox"/> check here if you do not offer any trips away from your main campsite				TR23	YES	NO	N/A	TR46	YES	NO	N/A				
TR1	YES	NO	N/A	TR24	YES	NO	N/A	TR47	YES	NO	N/A	TR59	YES	NO	N/A
TR2	YES	NO	N/A	TR25	YES	NO	N/A	TR48	YES	NO	N/A	TR60	YES	NO	N/A
TR3	YES	NO	N/A	TR26	YES	NO	N/A	TR49	YES	NO	N/A	TR61	YES	NO	N/A
TR4	YES	NO	N/A	TR27	YES	NO	N/A	TR50	YES	NO	N/A	TR62	YES	NO	N/A
TR5	YES	NO	N/A	TR28	YES	NO	N/A	TR51	YES	NO	N/A	TR63	YES	NO	N/A
TR6	YES	NO	N/A	TR29	YES	NO	N/A	TR52	YES	NO	N/A	TR64	YES	NO	N/A
TR7	YES	NO	N/A	TR30	YES	NO	N/A	TR53	YES	NO	N/A	TR65	YES	NO	N/A
TR8	YES	NO	N/A	TR31	YES	NO	N/A					TR66	YES	NO	N/A
TR9	YES	NO	N/A	TR32	YES	NO	N/A					TR67	YES	NO	N/A
TR10	YES	NO	N/A	TR33	YES	NO	N/A					TR68	YES	NO	N/A
TR11	YES	NO	N/A	TR34	YES	NO	N/A					TR69	YES	NO	N/A
TR12	YES	NO	N/A	TR35	YES	NO	N/A					TR70	YES	NO	N/A
TR13	YES	NO	N/A	TR36	YES	NO	N/A					TR71	YES	NO	N/A
				TR37	YES	NO	N/A					TR72	YES	NO	N/A
				TR38	YES	NO	N/A								

Camp Program: Rationale for NO or N/A answers (attach additional notes if necessary)

Standard	Explanation

